



For CCWR use only		
Date received:		Initials:
Phone interview date:		Initials:
Orientation/Training date:		Initials:

CCWR – Volunteer Application

Section 1 – General Information

Name: _____

First Name Last Name

_____/_____/_____
Date of Birth (MM/DD/YY)

Address: _____

Street Address City Postal Code

Phone: (Home) _____ (Work) _____ (Cell) _____

*Please list only those numbers at which you wish to be contacted.

E-mail Address: _____

* Please list an address, as the majority of communication with volunteers is conducted through e-mail. Your e-mail address will be kept confidential.

Please list all allergies or medical conditions that might affect your volunteer work:

Emergency contact #1

Name Phone Number Relationship (optional)

Emergency contact #2

Name Phone Number Relationship (optional)

Section 2 – Volunteer Related Information

- Do you have experience with wildlife?
If yes, explain:
- Do you have experience working with animals?
If yes, explain:
- Do you have previous volunteer experience?
If yes, explain:

Please list two references who can speak on your behalf

1) _____

Name Phone number Relationship

2) _____

Name Phone number Relationship

Section 3 – Area of interest

After reading the job descriptions in the volunteer manual, indicate which of the volunteer opportunities are of interest to you.

Wildlife Care opportunities:

- Wildlife Care - only for experienced vets, vet techs and those who have passed the MNR Wildlife Custodian exam (willing to study for and take MNR exam)
- Telephone hotline (willing to complete online course)
- Wildlife Foster Care (babies) squirrels raccoons cottontails
- Wildlife Foster Care (soft release) squirrels raccoons cottontails fawns
- Driver

Sanctuary Farm Animal Care opportunities:

- Care for special needs animals
- Small animal care (rabbits and guinea pigs)
- Large animal care (horses, goats, alpacas, potbellied pigs)

General Support opportunities:

- Construction (build squirrel and raccoon enclosures, squirrel nesting boxes, raccoon den boxes, insulated rabbit hutches, insulated pig houses, stairs/ramps for trailer, install cupboards in clinic)
- Clerical (book keeping, data entry, correspondence, newsletter, ordering supplies)
- Outreach (animal sponsorship program, educational displays, connect with events)
- Technical (website design/maintenance, web cam installation)
- Artistic (murals, landscaping, interior decorating, creation of displays, graphic design)
- Project Management (volunteer coordination, fundraising, event planning)

Availability: Volunteers in these positions are asked to **commit to working at least one 4 hour shift per week over a 10 month period**. Please indicate the days and times you are available.

Monday Tuesday Wednesday Thursday Friday

Saturday Sunday

Morning Afternoon Evening Flexible

Vaccinations:

Have you had a tetanus shot in the last 5 years?

Are you rabies vaccinated (not required)?

Please describe the skills and experience you already possess:

Do you have training, talent or experience in any of the following areas which you would be willing to use to help CCWR?

<input type="checkbox"/> Health care	<input type="checkbox"/> Painter
<input type="checkbox"/> Clerical	<input type="checkbox"/> Reception
<input type="checkbox"/> Photography	<input type="checkbox"/> Vet technician
<input type="checkbox"/> Videography	<input type="checkbox"/> Media relations
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Laboratory work
<input type="checkbox"/> Website design	<input type="checkbox"/> Writing/editing
<input type="checkbox"/> Graphic design	<input type="checkbox"/> Veterinarian
<input type="checkbox"/> Wildlife care	<input type="checkbox"/> Education/teaching
<input type="checkbox"/> Volunteer coordination	<input type="checkbox"/> Construction/carpentry
<input type="checkbox"/> Mechanic / Electrician / Plumber	<input type="checkbox"/> Special events planning
<input type="checkbox"/> Internet Technology (web cams)	<input type="checkbox"/> Project Management

To the best of my knowledge, the information I have provided on this application is accurate and up-to-date.

I understand that completing this application neither obliges me to volunteer nor guarantees me a volunteer position with Constance Creek Wildlife Refuge. I also understand that there are certain risks involved in working with wildlife and that these risks will be explained to me before I begin volunteering. By signing this application, I agree to abide by all of the policies and procedures outlined to me by Constance Creek Wildlife Refuge

Signature _____

Date _____

Please send the completed application to:

Constance Creek Wildlife Refuge - Volunteer Programs
2494 Dunrobin Road, Ottawa, ON KoA 1To or email to volunteers@ccwr.ca